

TiAn Vetter

Instructional Design • eLearning Design • Learning & Development

INTERESTS

eLearning Design
Professional Development
Emotional Intelligence
Microlearning
Web and Graphic Design
Photography
Oxford Comma

REFERENCES

Kathryn (Katie) Nester

Associate Director of Admissions

(previous manager)

Fort Lewis College, Durango, CO

Nicole Petruccione

Executive Director, Strategic Training

(previous coworker)

talentReef, Denver, CO

Rachel Disselkamp

Educational Programs Analyst

(previous coworker)

GHX, Louisville, CO

Kylie McCue

Instructional Designer

(previous coworker)

TBK Bank, Brighton, CO

Taylor Wheaton

General Manager

(previous coworker)

Elements Massage, Littleton, MA

More information upon request.

EXPERIENCE - CONTINUED

INSTRUCTIONAL DESIGNER, 2/2016 – 2/2017

GHX | LOUISVILLE, CO

- Conducted needs and task analyses with stakeholders to scope projects and identify needs of training curriculum
- Designed and developed learner-centered training programs and online courses to support curriculum, including conducting initial SME interviews, writing storyboards, and developing the storyboards in Articulate Storyline
- Designed and developed effective certification assessments in Articulate Storyline, including simulating customer tasks in software environment
- Developed strong, collaborative relationships with internal stakeholders, including project management and implementation teams, to ensure smooth and timely transition of information out to customers

LEARNING AND DEVELOPMENT SPECIALIST, 2/2011 – 2/2016

CONSTANT CONTACT | LOVELAND, CO

- Designed, developed, updated, and responsible for the continuous improvement of New Hire Training materials (eLearnings, presentations, job aids, facilitator guides, communications, and other training solutions)
 - Redesigned three-day Core training program from 3/2015 to 6/2015
- Designed and developed eLearnings using Articulate Storyline
- Developed and conducted needs assessments to proactively identify learning and development needs for ongoing training effectiveness
- Partnered with HRBPs and hiring managers to forecast class sizes and specific needs for cross-departmental customers
- Facilitated Core training program as well as managed participants by tracking attendance, managing the learning event, providing real time feedback, and assessing knowledge and skill acquisition
- Managed an ongoing content review process based on learner needs, departmental goals, and organizational changes, while ensuring consistency across sites and programs
- Optimized the use of technology and media in training programs and maintained an in-depth practical knowledge of learning best practices and Constant Contact's systems and procedures
- Previous positions with company included 6 months as Sales Representative and 9 months as Technical Writer for the Knowledge Base Team (FAQs)